

**UNIFIED FIRE SERVICE AREA
ADOPTED BUDGET
For the Year Ended December 31, 2018**

	GENERAL FUND			CAPITAL PROJECTS FUND (LOCAL BLDG AUTHORITY)			DEBT SERVICE FUND (LOCAL BLDG AUTHORITY)		
	PRIOR YR 2016	CURRENT YR ESTIMATE	BUDGET 2018	PRIOR YR 2016	CURRENT YR ESTIMATE	BUDGET 2018	PRIOR YR 2016	CURRENT YR ESTIMATE	BUDGET 2018
REVENUES									
Taxes: Property	40,071,349	40,480,979	44,800,000						
Taxes: Property - Pass Thru	998,327	1,100,000	1,100,000						
Taxes: Judgement Levy	89,257	58,364	480,905						
Taxes: Delinquent	904,119	800,000	800,000						
Fee-in-Lieu of Taxes	2,575,070	2,500,000	2,550,000						
Interest Income	174,556	150,000	150,000						
Impact Fees	1,399,175	1,600,000	1,500,000	12,831	2,500		2,449	2,000	
Miscellaneous	82								
<i>Other Financing Sources:</i>									
Transfers In	539,506			6,608					
Reimbursement from LBA		103,492	107,708						
Principle Payments from Related Party									
Proceeds from Bond Issuance				6,000,000			29,170,816		2,332,163
Lease Revenue							1,817,338	2,276,140	
Contribution from Fund Balance									
TOTAL REVENUES	46,751,442	46,792,835	51,488,613	6,019,439	2,500		30,990,603	2,276,140	2,332,163
EXPENSES									
<i>Administrative & Overhead:</i>									
Salary & Wages	21,638								
Liability Insurance	27,922								
Supplies	4,172	4,000	2,000						
Memberships (UASD)	10,145	13,300	13,300						
Outside Auditor	8,500	8,500	8,500						
UFA Admin Fee	304,750	400,000	284,696						
Bank Fees	525	600	600						
Professional Fees	102,004	139,200	169,100						
Other	250								
Capital Maintenance	80,672	35,000							
Capital Outlay:			339,000						
Station 108		10,000							
Station 109									
Station 113	500	55,985							
Station 117	1,665	203,015		5,167,638	314,120				
Station 251	475,932								
Station 252		30,000							
Capital Lease	1,817,338	2,276,140	2,332,163				1,000,000	901,408	1,340,000
Interest Expense	131,479	150,000	175,000				818,016	1,374,732	992,163
Note/Bond Issuance Costs	27,068	40,000	40,000				568,009		
Payment to Refund Bond Escrow Agent	998,327	1,100,000	1,100,000						
Tax Payments to RDA/CDA	43,573,558	44,728,263	46,070,111				28,254,693		
UFA Contract Fees									
<i>Other Financing Uses:</i>									
Transfers to Other Funds				539,506					
Contribution to Fund Balance			954,143						
TOTAL EXPENSES	47,586,444	49,194,003	51,488,613	5,707,144	314,120		30,647,326	2,276,140	2,332,163

Professional Fees

	<u>2015 Actual</u>	<u>2016 Actual</u>	<u>2017 Budget</u>	<u>2018 Budget</u>
Road Easement - Station 111	0	0	0	2,500
Debt Service Surety Premium	45,332	0	0	0
Avalanche Training	15,000	15,000	15,000	0
Lobbying Service	32,000	0	0	0
Construction Consultant	9,375	8,250	10,000	10,000
Legal Services	0	40,020	25,000	70,000
District Administrator	0	0	35,000	27,600
Newspaper Ads	1,833	2,187	3,000	3,000
Website Restoration	1,440	272	3,000	3,000
Legislative Consultant	31,999	31,998	32,000	32,000
Workers Comp Annual Fee	408	492	0	0
Continuing Disclosure, Impact Fee	5,848	2,800	4,000	6,000
	413	985	12,200	15,000
	143,648	102,004	139,200	169,100

Station Improvements (Capital Outlay)

<u>Priority</u>	<u>Station</u>	<u>Project</u>	<u>Estimated Cost</u>	<u>Fund in 2018</u>
1	All Stations	Seismic Evaluation and Retrofit Assessment	264,000	264,000
2	New Stations	Station Architectural Design and Rendering	35,000	35,000
3	126	Reroof	40,000	40,000
4	251	Airmation	20,000	
5	102	Xeriscaping/Irrigation	8,000	
6	102	Kitchen/Bath/Storage/Dorm Remodel	140,000	
7	103	Plumbing Drain Replacement	80,000	
8	103	Floor Coverings/Landscape Replacement	30,000	
9	108	Back up septic pump	10,000	
10	126	New parking lot/driveway	80,000	
11	252	Kitchen/Dining Replacement	30,000	
12	126	Airmation	40,000	
13	115	Reroof	30,000	
14	115	Remove concrete curb	4,500	
15	121	Xeriscaping/Sprinklers/Irrigation	30,000	
16	125	Paint Inside & Out	10,000	
17	125	Ceiling Tiles	15,000	
18	118	Cabinet Remodel	15,000	
19	118	Bay floors	21,000	
20	126	Xeriscaping/Irrigation	<u>10,000</u>	
			912,500	339,000
	123	Parking Lot in Vacant Field	750,000	

Exhibit A for Calendar Year 2018

Position	Jan-16		Jan-18		Responsibilities
	% of Time Worked	Amount	% of Time Worked	Amount	
Construction Coordinator	95%	\$109,400	70%	\$84,504	Specifications/RFP/Bids/Management/ for capital improvement projects; compiling operational and maintenance documents; works through any warranty items on newer projects. Seismic evaluations and retrofit assessments. Station architectural design and rendering.
Captain	40%	\$50,000	0%	\$0	
Building Main Manager	0%	\$0	10%	\$7,767	Assists Construction Coordinator when needed; provides information for Capital Improvement needs; Meets with contractors
Purchasing Coordinator	10%	\$8,000	5%	\$4,200	Posts and manages RFPs for Capital Improvement projects
Data Coordinator	5%	\$2,000	1%	\$460	Researches information for Logistics/Fleet as requested
Logistics Chief	5%	\$6,300	3%	\$3,600	Researches and recommends Capital Improvements budgets; Supervises his chain-of-command
Assistant Chief	5%	\$8,500	3%	\$5,852	Seismic evaluations and retrofit assessments. Station architectural design and rendering.
Accountant	60%	\$67,800	25%	\$29,925	AP/AR, capital assets, bank reconciliations, impact fee accounting, deposits
Payroll Coordinator	0%	\$0	5%	\$3,485	Impact fee reconciliation
Office Specialist	15%	\$6,000	0%	\$0	Position quit, responsibilities shifted to receptionist
Senior Accountant	5%	\$6,000	10%	\$12,962	External audit, financial statement
Receptionist	2%	\$1,000	5%	\$2,500	Impact fee collection/receipts, phone calls
Policy Analyst	0%	\$0	15%	\$9,600	UFSA policy creating/updating
Clerk	0%	\$0	33%	\$26,047	Time needed to fully meet the responsibilities of the Clerk
CFO	0%	\$0	15%	\$26,660	Finance
Other Admin	0%	\$0		\$30,000	Chief, HR, Director of Communications, IT, Website Maintenance
		\$265,000		\$247,562	
Overhead Charge	15%	\$39,750	15%	\$37,134	Office Space, supplies, etc.
TOTAL		\$304,750		\$284,696	