

**UNIFIED FIRE SERVICE AREA
ADOPTED BUDGET
For the Year Ended December 31, 2022**

	GENERAL FUND			CAPITAL PROJECTS FUND (LOCAL BLDG AUTHORITY)			DEBT SERVICE FUND (LOCAL BLDG AUTHORITY)		
	PRIOR YR 2020	CURRENT YR ESTIMATE	BUDGET 2022	PRIOR YR 2020	CURRENT YR ESTIMATE	BUDGET 2022	PRIOR YR 2020	CURRENT YR ESTIMATE	BUDGET 2022
REVENUES									
Taxes: Property	49,642,185	39,750,000	40,950,000						
Taxes: Property - Pass Thru	2,571,250	3,000,000	3,500,000						
Taxes: Judgement Levy	60,938	45,275	46,440						
Taxes: Delinquent	846,334	775,000	750,000						
Fee-in-Lieu of Taxes	2,823,527	2,350,000	2,400,000						
Interest Income	220,576	150,000	150,000		50,000	100,000	2,029	500	1,000
Impact Fees	2,409,251	1,900,000	2,000,000						
Payments from Herriman/Riverton		759,111	759,111						
Miscellaneous	12,415	11,394	11,394						
Transfer In from Capital Projects Fund		732,691					760		
Transfer In from General Fund				732,691					
Transfer In from Debt Service Fund					5,765				
Principle Payments from Related Party	116,664	121,417	126,363						
Proceeds from Bond Issuance					37,000,000			2,212,330	
Lease Revenue							2,580,673	2,576,750	2,577,750
Grant Revenue		2,347,015	2,347,015						
Use of Fund Balance			1,650,904						1,200,750
TOTAL REVENUES	58,703,140	51,941,903	54,691,227	732,691	37,055,765	33,250,000	2,583,462	4,789,580	3,779,500
EXPENSES									
Administrative & Overhead:									
Supplies	419	2,000	2,000						
Memberships (UASD)	13,472	15,000	15,000						
Outside Auditor	8,650	8,850	10,000						
*UFA Admin Fee	339,653	370,750	489,432						
Bank Fees	498	600	1,200						
*Professional Fees	199,439	155,100	197,500						
Other	62,223								
*Capital Maintenance	319,001	388,170	395,505						
Capital Maintenance - Seismic Retrofits		2,749,339	2,749,339						
Capital Outlay:									
Station 112 Temporary Housing	561,827	230,000	300,000						
Station 112 Land			13,000						
Construction Costs - Station 102				69,300	500,000	5,863,419			
Construction Costs - Station 112					250,000	6,228,587			
Construction Costs - Station 125					2,000,000	6,454,538			
Construction Costs - Station 251					1,000,000	5,749,369			
Construction Costs - Station 253					100,000	8,200,498			
Capital Lease	2,580,673	2,576,750	2,577,750				1,575,000	1,600,000	1,650,000
Interest Expense	279,069	50,000	100,000				1,008,500	1,580,461	2,128,500
Note/Bond Issuance Costs	17,500	25,000	25,000					406,622	
Sandy Contract	904,707	950,000	990,000						
Tax Payments to RDA/CDA/CRA	2,571,250	3,000,000	3,500,000						
Fund Balance Payments to Herriman/Riverton		101,773	101,773						
Impact Fee Refunds	4,139	2,500	4,000						
UFA Contract Fees	49,708,495	41,312,116	43,219,728						
Other Financing Uses:									
Transfer Out to Capital Projects Fund	732,691							5,765	
Transfer Out to Debt Service Fund				760					
Transfer Out to General Fund					732,691				
Contribution to Fund Balance						753,589			1,000
TOTAL EXPENSES	58,303,706	51,937,948	54,691,227	70,060	4,582,691	33,250,000	2,583,500	3,592,848	3,779,500

*Additional Documentation

Exhibit A for Calendar Year 2022

Position	Jan-21		Jan-22		Responsibilities
	% of Time Worked	Salary & Benefits	% of Time Worked	Salary & Benefits	
Logistics Facilities Manager	70%	\$86,956	80%	\$105,533	Specifications/RFP/Bids/Management/ for capital improvement projects; compiling operational and maintenance documents; works through any warranty items on newer projects. Seismic evaluations and retrofit assessments. Station architectural design, rendering, and construction.
Logistics Facilities Specialist	5%	\$4,461	5%	\$4,521	Assists Facilities Manager when needed; provides information for Capital Improvement needs; Meets with contractors.
Logistics Facilities Specialist	5%	\$3,618	5%	\$3,859	Assists Facilities Manager when needed; provides information for Capital Improvement needs; Meets with contractors.
Logistics Purchasing Coordinator	2%	\$1,910	2%	\$1,929	Assists with the processing of MR's and invoices for capital projects.
Logistics Data Administrator	1%	\$741	1%	\$760	Researches information for Logistics as requested.
Logistics Division Chief	30%	\$46,970	40%	\$67,278	Develops, manages, and administers capital improvements budgets; Provides overall direction and management to UFSA facility management. Leads and guides discussions for future fire station designs. Researches optional uses and associated fees of portions of fire stations, such as office space leasing. Co-coordinates seismic evaluations and seismic upgrades projects. Provides project-specific content for use in presentations to the UFSA Board of Directors and communities/members, in preparation for station construction.
Support Services Assistant Chief	30%	\$64,937	40%	\$89,199	Researches property descriptions/locations for fire station rebuilds and new construction. Captures and records the details of properties for fire station constructions. Leads and guides discussions for future fire station design and construction. Researches optional uses and associated fees of portions of fire stations, such as office space leasing. Co-coordinates seismic evaluations and seismic upgrades projects. Provides project-specific content for use in presentations to the UFSA Board of Directors and communities/members, for bonding and bond elections. Meets with individual board members to discuss property and fire station construction issues and strategies.
Finance Purchasing Agent/Contracts	40%	\$35,732	60%	\$67,290	RFP/RFQ/Purchasing processing. Contract coordination and tracking.
Finance Senior Accountant	10%	\$13,749	9%	\$11,010	AP/AR, bond requisitions, cash receipting/deposits, state transparency, external audit
Finance Senior Accountant	2%	\$2,361	4%	\$4,802	bank reconciliation, capital assets, online payment reporting, impact fee reconciliation, external audit
Finance Accounting Specialist	3%	\$2,169	2%	\$1,493	UFSA Desktop Deposits
Finance Payroll Coordinator	1%	\$990	0%	\$0	Impact fee reconciliation
Finance Assistant Finance Director	5%	\$8,336	7%	\$12,103	External audit, financial statements, accounting oversight, online payment admin
CFO	15%	\$34,503	15%	\$35,824	Financial Management, Treasurer
Records Coordinator	1%	\$632	6%	\$4,905	Managing UFSA record requests. Amount bumped for 2022 to complete a initial retention schedule and archive project.
ECC Receptionist	5%	\$2,749	3%	\$1,636	Impact fee collection/receipts, phone calls
UFSA Clerk	10%	\$9,248	10%	\$9,977	Time needed to fully meet the responsibilities of the Clerk
Director of Communications	1%	\$1,628	1%	\$1,645	Community Outreach
Community Outreach Specialist	1%	\$701	1%	\$585	Community Outreach/Construction Projects
Public Information Officer	0%	\$0	1%	\$1,244	Website Maintenance
		\$322,391		\$425,593	
Overhead Charge	15%	\$48,359	15%	\$63,839	Office Space, IT, supplies, etc.
TOTAL		\$370,750		\$489,432	
	Logs	166,354	Logs	211,462	
	Fin	112,516	Fin	152,400	
	Admin	86,040	Admin	119,693	
	IO	2,678	IO	3,995	
	EM	3,161	EM	1,881	
		370,750		489,432	

Professional Fees

	<u>2018 Actual</u>	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2022 Budget</u>
Road Easement - Station 111	2,488	3,477	4,137	4,500	4,500
Legal Services/Administrator	68,071	68,185	88,715	70,000	125,000
District Administrator	27,600	27,600	18,400	27,600	0
Land Appraisals	4,800	4,728	0	0	0
Newspaper Ads	2,905	1,545	2,515	3,000	3,000
Website Restoration/Hosting/Maintenance	50	840	190	2,000	1,000
Truth in Taxation - Postcard Mailings	0	0	0	0	40,000
Legislative Consultant	24,000	0	0	0	0
Trust Management, Continuing Disclosure, Impact Fee	5,500	13,200	15,388	9,000	9,000
Station 112 Boundary Survey	3,250	0	0	0	0
Seismic Evaluation and Retrofit Assessment	9,995	50,700	0	0	0
Station Architectural Design and Rendering	0	34,875	15,125	0	0
Grant Writer for PDM Grant for Seismic Retrofits	0	36,900	4,100	24,000	0
Predictive Modeling for Station/Apparatus Locations	0	0	50,000	0	0
Other	0	0	870	15,000	15,000
	148,659	242,050	199,439	155,100	197,500

UFSA Top Capital Projects List 2022

11/1/2021

			Project	Cost	Running Total
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2022 Projects

Capital Outlay - Buildings

UFSA	112t	1	Temp station Garage addition (rebudget from 2021, \$230k original budget)	\$ 300,000.00	\$ 300,000.00
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Capital Outlay - Land

UFSA	112	3	Land Purchase (rebudget from 2019)	\$ 13,000.00	\$ 313,000.00
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Capital Maintenance

UFSA	All		Heating/Air Conditioning/Hot Water/Appliances	\$ 40,000.00	\$ 353,000.00
UFSA	108	2	Protection over propane tanks (rebudget from 2021, \$25k original budget)	\$ 30,000.00	\$ 383,000.00
UFSA	109	2	Roof Replacement (possible inclusion in seismic grant)	\$ 100,000.00	\$ 483,000.00
UFSA	119	2	Replumb Hot Water in Station	\$ 80,000.00	\$ 563,000.00
UFSA	113	3	Signage, awning, repair and seal concrete on patio and walkway	\$ 50,000.00	\$ 613,000.00
UFSA	126	2	Seal/stripe parking lot	\$ 20,000.00	\$ 633,000.00
UFSA	252	1	Repair/replacement of Concrete	\$ 20,000.00	\$ 653,000.00
UFSA			8.5 % Contingency	\$ 55,505.00	\$ 708,505.00

Future Year Projects

UFSA	101	2	front concrete is spawling/chipping	\$ 25,000.00	\$ 678,000.00
UFSA	101	2	New carpet	\$ 20,000.00	\$ 698,000.00
UFSA	101	2	New weed barrier	\$ 15,000.00	\$ 713,000.00
UFSA	101	4	new rocks and barrier for border of property	\$ 15,000.00	\$ 728,000.00
UFSA	101	2	Replace upstairs carpet	\$ 15,000.00	\$ 743,000.00
UFSA	101	4	Fan and lighting upgrades upstairs	\$ 10,000.00	\$ 753,000.00
UFSA	101	4	Vegetable garden planter boxes	\$ 10,000.00	\$ 763,000.00
UFSA	101	3	Wire speakers to the out building for dispatch tones	\$ 6,000.00	\$ 769,000.00
UFSA	109	2	Kitchen remodel	\$ 85,000.00	\$ 854,000.00
UFSA	109	2	New flooring	\$ 25,000.00	\$ 879,000.00

UFSA	109	3	Energy efficient windows	\$ 25,000.00	\$ 904,000.00
UFSA	109	3	Landscape Boulders/Landscape upgrade on SE corner of plot	\$ 20,000.00	\$ 924,000.00
UFSA	109	3	Turnout lockers	\$ 15,000.00	\$ 939,000.00
UFSA	109	2	Repaint bay interior	\$ 15,000.00	\$ 954,000.00
UFSA	109	2	New light switches	\$ 5,000.00	\$ 959,000.00
UFSA	113	3	Out of bay storage (snow removal equipment)	\$ 8,000.00	\$ 967,000.00
UFSA	113	3	Fix bay floor drains (clean, improve. Drainage)	\$ 7,500.00	\$ 974,500.00
UFSA	113	2	Fix bay floor drains (clean, improv. Drainage)	\$ 7,500.00	\$ 982,000.00
UFSA	115	2	Bathrooms/Shower Room remodel	\$ 50,000.00	\$ 1,032,000.00
UFSA	115	3	Landscape upgrades to west, east, and front	\$ 20,000.00	\$ 1,052,000.00
UFSA	115	2	New Carpet	\$ 10,000.00	\$ 1,062,000.00
UFSA	115	3	Patio improvement	\$ 3,000.00	\$ 1,065,000.00
UFSA	115	3	Ice machine drain	\$ 1,000.00	\$ 1,066,000.00
UFSA	117	3	lights for apparatus paging	\$ 5,000.00	\$ 1,071,000.00
UFSA	117	2	Replace Broken concrete around station	\$ 5,000.00	\$ 1,076,000.00
UFSA	118	3	Kitchen remodel	\$ 85,000.00	\$ 1,161,000.00
UFSA	118	3	Patio cover, patio set, outdoor lighting on patio	\$ 20,000.00	\$ 1,181,000.00
UFSA	118	3	All tile replaced with polished concrete	\$ 20,000.00	\$ 1,201,000.00
UFSA	118	3	Replace lockers in bathroom	\$ 8,000.00	\$ 1,209,000.00
UFSA	126	3	Kitchen remodel	\$ 85,000.00	\$ 1,294,000.00
UFSA	126	2	Repair/Replace sanitary sewer line to road	\$ 75,000.00	\$ 1,369,000.00
UFSA	126	3	Men's/Women's bathroom remodel	\$ 55,000.00	\$ 1,424,000.00
UFSA	126	2	Flooring through out building. Tile/Carpet	\$ 30,000.00	\$ 1,454,000.00
UFSA	126	3	Landscaping on the east side of the station	\$ 15,000.00	\$ 1,469,000.00
UFSA	126	2	Paint Bay walls	\$ 15,000.00	\$ 1,484,000.00
UFSA	252	3	landscaping upgrades	\$ 30,000.00	\$ 1,514,000.00
UFSA	252	3	dimnable can lights	\$ 15,000.00	\$ 1,529,000.00
UFSA	252	3	Tint bay windows	\$ 8,000.00	\$ 1,537,000.00

Categories:

1	Health & Safety
2	Facility Damage-Routine Maintenance
3	Facility Improvement
4	Employee Comfort