

**UNIFIED FIRE SERVICE AREA  
ADOPTED BUDGET  
For the Year Ended December 31, 2020**

	GENERAL FUND			CAPITAL PROJECTS FUND (LOCAL BLDG AUTHORITY)			DEBT SERVICE FUND (LOCAL BLDG AUTHORITY)		
	PRIOR YR 2018	CURRENT YR ESTIMATE	BUDGET 2020	PRIOR YR 2018	CURRENT YR ESTIMATE	BUDGET 2020	PRIOR YR 2018	CURRENT YR ESTIMATE	BUDGET 2020
<b>REVENUES</b>									
Taxes: Property	46,563,040	47,555,508	48,982,200						
Taxes: Property - Pass Thru	1,500,330	2,200,000	2,500,000						
Taxes: Judgement Levy	574,705	15,074	47,587						
Taxes: Delinquent	691,451	775,000	775,000						
Fee-in-Lieu of Taxes	2,873,473	2,850,000	2,900,000						
Interest Income	340,110	360,000	360,000				4,041	3,200	3,000
Impact Fees	2,303,522	1,800,000	1,800,000						
Miscellaneous	4								
Principle Payments from Related Party	107,708	112,097	116,664						
Lease Revenue							3,097,380	2,589,750	2,583,500
Grant Revenue			1,128,288						
Use of Fund Balance			1,015,165						
<b>TOTAL REVENUES</b>	<b>54,954,343</b>	<b>55,667,679</b>	<b>59,624,904</b>				<b>3,101,421</b>	<b>2,592,950</b>	<b>2,586,500</b>
<b>EXPENSES</b>									
Administrative & Overhead:									
Supplies	254	2,000	2,000						
Memberships (UASD)	11,959	12,716	15,000						
Outside Auditor	8,500	8,500	8,650						
*UFA Admin Fee	284,696	294,647	339,653						
Bank Fees		600	600						
*Professional Fees	148,659	232,100	314,100				1,685		
Other									
*Capital Maintenance	100,816	361,870	525,076						
Capital Maintenance - Seismic Retrofits			1,504,384						
Capital Outlay:									
Land Acquisition		10,000							
Capital Lease	2,423,988	2,589,750	2,583,500				1,340,000	1,550,000	1,575,000
Interest Expense	383,647	458,729	500,000				1,761,554	1,039,750	1,008,500
Note/Bond Issuance Costs	25,450	40,000	35,000						
Sandy Contract	436,552	877,416	905,000						
Tax Payments to RDA/CDA/CRA	1,500,330	2,200,000	2,500,000						
UFA Contract Fees	45,828,057	47,578,841	50,391,941						
Other Financing Uses:									
Contribution to Fund Balance									3,000
<b>TOTAL EXPENSES</b>	<b>51,152,907</b>	<b>54,667,169</b>	<b>59,624,904</b>				<b>3,103,239</b>	<b>2,589,750</b>	<b>2,586,500</b>

\*Additional Documentation

Exhibit A for Calendar Year 2020

Position	Jan-19		Jan-20		Responsibilities
	<u>% of Time Worked</u>	<u>Amount</u>	<u>% of Time Worked</u>	<u>Amount</u>	
Logistics Facilities Manager	50%	\$71,644	50%	\$63,155	Specifications/RFP/Bids/Management/ for capital improvement projects; compiling operational and maintenance documents; works through any warranty items on newer projects. Seismic evaluations and retrofit assessments. Station architectural design and rendering.
Logistics Facilities Specialist	10%	\$8,665	5%	\$4,655	Assists Construction Coordinator when needed; provides information for Capital Improvement needs; Meets with contractors
Logistics Facilities Specialist	0%	\$0	5%	\$3,654	Assists Construction Coordinator when needed; provides information for Capital Improvement needs; Meets with contractors
Logistics Purchasing Coordinator	5%	\$4,577	2%	\$1,913	Assists with the processing of MR's and invoices for capital projects
Logistics Data Administrator	1%	\$526	1%	\$719	Researches information for Logistics/Fleet as requested
Logistics Division Chief	10%	\$14,228	15%	\$30,974	Develops, manages, and administers capital improvements budgets; Provides overall direction and management to UFSA facility management. Leads and guides discussions for future fire station designs. Researches optional uses and associated fees of portions of fire stations, such as office space leasing. Co-coordinates seismic evaluations and seismic upgrades projects. Provides project-specific content for use in presentations to the UFSA Board of Directors and communities/members, in preparation for bonding and bond elections
Support Services Assistant Chief	15%	\$29,600	30%	\$65,650	Researches property descriptions/locations for fire station rebuilds and new construction. Captures and records the details of properties for fire station constructions. Leads and guides discussions for future fire station designs. Researches optional uses and associated fees of portions of fire stations, such as office space leasing. Co-coordinates seismic evaluations and seismic upgrades projects. Provides project-specific content for use in presentations to the UFSA Board of Directors and communities/members, in preparation for bonding and bond elections. Meets with individual board members to discuss property and fire station construction issues and strategies.
Finance Purchasing Agent/Contract Coord.	0%	\$0	10%	\$10,033	RFP/RFQ/Purchasing processing. Contract coordination and tracking.
Finance Accounting Manager	15%	\$21,348	10%	\$14,253	AP/AR, capital assets, bank reconciliations, impact fee accounting, deposits
Finance Payroll Coordinator	1%	\$1,028	1%	\$1,046	Impact fee reconciliation
Finance Assistant Finance Director	4%	\$6,713	5%	\$8,117	External audit, financial statements
Finance Senior Accountant	1%	\$1,155	1%	\$1,178	External audit, financial statements, bank reconciliation
Finance Accounting Specialist	0%	\$0	5%	\$3,608	UFSA Desktop Deposits
Finance PT Accounting Tech	5%	\$1,255	0%	\$0	UFSA Desktop Deposits
Records Coordinator	1%	\$546	1%	\$615	Managing UFSA GRAMA requests
ECC Receptionist	5%	\$2,015	5%	\$3,070	Impact fee collection/receipts, phone calls
UFSA Clerk	25%	\$20,020	10%	\$9,095	Time needed to fully meet the responsibilities of the Clerk
UFSA Deputy Clerk	5%	\$3,788	0%	\$0	Time needed to fully meet the responsibilities of the Deputy Clerk
CFO	15%	\$29,107	15%	\$33,615	Financial Management, Treasurer
Other Admin		<u>\$40,000</u>		<u>\$40,000</u>	Chief, Director of Communications, Website Maintenance
		\$256,215		\$295,350	
Overhead Charge	15%	<u>\$38,432</u>	15%	<u>\$44,303</u>	Office Space, IT, supplies, etc.
<b>TOTAL</b>		<b>\$294,647</b>		<b>\$339,653</b>	
	Logs	114,586	Logs	120,831	
	Fin	69,697	Fin	82,628	
	Admin	108,047	Admin	132,664	
	EM	2,317	EM	3,531	
		294,647		339,653	

Professional Fees

	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2019 Estimate</u>	<u>2020 Budget</u>
Road Easement - Station 111	17,087	2,488	2,500	2,500	2,500
Construction Consultant	3,375	0	10,000	0	10,000
Legal Services	56,525	68,071	70,000	70,000	70,000
District Administrator	16,100	27,600	27,600	27,600	27,600
Land Appraisals	0	4,800	0	0	0
Newspaper Ads	2,896	2,905	3,000	3,000	3,000
Website Restoration/Hosting	1,472	50	3,000	3,000	3,000
Truth in Taxation - Postcard Mailings	40,866	0	0	0	0
Legislative Consultant	34,998	24,000	0	0	0
Trust Management, Continuing Disclosure, Impact Fee	9,317	5,500	9,000	9,000	9,000
Station 112 Boundary Survey	0	3,250	0	0	0
Seismic Evaluation and Retrofit Assessment	0	9,995	208,000	50,000	0
Station Architectural Design and Rendering	0	0	70,000	25,000	50,000
Grant Writer for PDM Grant for Seismic Retrofits	0	0	42,000	42,000	24,000
Predictive Modeling for Station/Apparatus Locations	0	0	0	0	50,000
Bond Issue Costs	0	0	50,000	0	50,000
Other	235	0	15,000	0	15,000
	182,870	148,659	510,100	232,100	314,100

2020 Capital Projects

Updated: 12/17/2019

UFSA/	Site	Priori	Category	Project	Cost	Cost Basis	Date	Source	Notes	Running Total
UFSA	110	CO		Roof Repair	\$ 65,888.00					\$ 65,888.00
UFSA	118	CO		Bay Floor	\$ 21,700.00					\$ 87,588.00
UFSA	121	1	1	Plumbing: Fire Sprinklers and Hot Water re-pipe	\$ 100,000.00	Estimation	9/5/19		Really not certain on cost	\$ 187,588.00
UFSA	115	2	3	Replace 2 floor to ceiling windows	\$ 5,000.00	Estimation	8/13/19	Larson estimate	Windows are leaking	\$ 192,588.00
UFSA	115	3	3	Parking Lot repair/fill/seal	\$ 20,270.00	Quote	8/18/19	Purser Paving		\$ 212,858.00
UFSA	252	4	4	Kitchen Remodel	\$ 40,000.00			2019 List		\$ 252,858.00
UFSA	All	5	3	Heating/Air Conditioning/Hot Water/Appliances	\$ 40,000.00		10/3/19			\$ 292,858.00
UFSA	118	6	3	HVAC - Replace 2 units	\$ 10,000.00	Quote	7/30/19	Desert Edge HVAC	4 units, 2 are original.	\$ 302,858.00
UFSA	126	7	3	2 HVAC units (1 over the station, 1 over I.O.)	\$ 15,000.00		9/23/19	2020 Station Wish List	unknown on how old they are.	\$ 317,858.00
UFSA	121	8	4	Monument and Entry Sign Update	\$ 5,000.00	Estimation	8/13/19	Larson estimate		\$ 322,858.00
UFSA	106	9	3	Outside Lighting Replacement	\$ 5,000.00				Outside wall packs and post parking lot lights. Outside RMP Scope	\$ 327,858.00
UFSA	113	10	4	Upgrade Captain's office to dorm	\$ 15,000.00		9/23/19	2020 Station Wish List		\$ 342,858.00
UFSA	252	11	4	Adding dorms to the front training room, shower in the basement	\$ 50,000.00		9/23/19	2020 Station Wish List	Our station currently only has four bedrooms. We recently got a peak load ambulance when	\$ 392,858.00
UFSA	106	12	4	New range and oven	\$ 5,000.00				Oven has never worked properly despite repairs.	\$ 397,858.00
UFSA	251	13	4	Heat tape for roof and gutters	\$ 5,000.00		9/23/19	2020 Station Wish List	Station Replaced?	\$ 402,858.00
UFSA	117	14	4	Kitchen and Bay Window Tint	\$ 12,446.00	Quote	9/9/19	Shaded Glass		\$ 415,304.00
UFSA	117	15	5	Better sound proof wall between workout room and kitchen	\$ 5,000.00		9/23/19	2020 Station Wish List	Fire Prevention Request and Station Request	\$ 420,304.00
UFSA	115	16	3	Kitchen Remodel	\$ 45,000.00	Estimation	8/13/19	Larson estimate	Appears there has been mildew underneath	\$ 465,304.00
UFSA	101	17	4	Remove west tree and replace with concrete	\$ 5,000.00		9/23/19	2020 Station Wish List		\$ 470,304.00
UFSA	113	18	4	Bathroom remodel	\$ 15,000.00		9/23/19	2020 Station Wish List		\$ 485,304.00
				10% Contingency	\$ 39,772.00					\$ 525,076.00
UFSA	117	19	4	Sidewalk or other barrier along the west side of the station walkway	\$ 5,000.00		9/23/19	2020 Station Wish List		\$ 530,076.00
UFSA	126	20	1	Repair/Replace sanitary sewer line to road	\$ 70,000.00		1/1/19		Not enough money requested for 2019. Manage by jetting line every 6 Months	\$ 600,076.00
UFSA	118	21	4	Kitchen remodel	\$ 40,000.00			2019 List		\$ 640,076.00
UFSA	126	22	4	Kitchen cabinets and flooring	\$ 50,000.00		9/23/19	2020 Station Wish List		\$ 690,076.00
UFSA	115	23	4	West grass replace w/ zeroscape	\$ 6,000.00	Estimation	8/13/19	Larson estimate		\$ 696,076.00
UFSA	118	24	3	Replace turnout lockers	\$ 5,000.00		9/23/19	2020 Station Wish List	Ready Rack - existing lockers are worn, gear falls between dividers	\$ 701,076.00
UFSA	126	25	4	Men's/Women's bathroom remodel	\$ 40,000.00		9/23/19	2020 Station Wish List		\$ 741,076.00
UFSA	252	26	4	Finish Basement (minimally)	\$ 12,000.00		9/19/19	2019 List		\$ 753,076.00
UFSA	118	27	4	Replace grass with xeriscaping along north side of apparatus bay	\$ 5,000.00		9/23/19	2020 Station Wish List	Turf is difficult to maintain due to grade and drainage. Area is always soggy.	\$ 758,076.00
UFSA	252	28	3	Repair/replacement of Concrete				2019 List		\$ 758,076.00
UFSA	121	29	4	Kitchen Remodel	\$ 65,000.00	Estimation	8/13/19	Larson estimate		\$ 823,076.00
UFSA	115	30	4	Remodel Shower Room	\$ 20,000.00	Estimation	8/13/19	Larson estimate	Original Showers. Need new valves, tile, etc.	\$ 843,076.00
UFSA	108	31	4	Protection over propane tanks			10/9/19			\$ 843,076.00
UFSA	118	32	4	Replace flower beds with xeriscaping	\$ 10,000.00		9/23/19	2020 Station Wish List		\$ 853,076.00
UFSA	124	33	4	Epoxy and texture bay floor.	\$ 20,000.00			2020 Station Wish List		\$ 873,076.00
UFSA	106	34	4	Carpet in Day Room	\$ 20,000.00					\$ 893,076.00
UFSA	113	35	4	Out of bay storage (snow removal equipment)	\$ 5,000.00		9/23/19	2020 Station Wish List	Trolley lift for mezzanine?	\$ 898,076.00
UFSA	126	36	3	Paint Bay walls	\$ 15,000.00		9/23/19	2020 Station Wish List		\$ 913,076.00
UFSA	118	37	4	Replace lockers in bathroom	\$ 5,000.00		9/23/19	2020 Station Wish List	Doors are starting to pull from cabinet walls	\$ 918,076.00
UFSA	126	38	3	Sewer line fixed	\$ 75,000.00		9/23/19	2020 Station Wish List	Was approved in 2019 for too little money.	\$ 993,076.00
UFSA	113	39	3	Fix bay floor drains (clean, improv. Drainage)	\$ 5,000.00		9/23/19	2020 Station Wish List		\$ 998,076.00
UFSA	109	40	4	New flooring	\$ 25,000.00		9/23/19	2020 Station Wish List		\$ 1,023,076.00
UFSA	121	41	4	Xeriscape east side of station	\$ 7,500.00		9/23/19	2020 Station Wish List		\$ 1,030,576.00
UFSA	123	42	4	replace irrigation and trees on east side park	\$ 10,000.00			2019 List		\$ 1,040,576.00
UFSA	126	43	4	Landscaping on the east side of the station	\$ 15,000.00		9/23/19	2020 Station Wish List		\$ 1,055,576.00
UFSA	101	44	5	new rocks and barrier for border of property	\$ 15,000.00		9/23/19	2020 Station Wish List		\$ 1,070,576.00
UFSA	101	45	3	front concrete is spawling/chipping	\$ 20,000.00		9/23/19	2020 Station Wish List		\$ 1,090,576.00
UFSA	124	46	4	Repaint dorm rooms.	\$ 15,000.00			2020 Station Wish List		\$ 1,105,576.00
UFSA	118	47	3	Replace bay doors	\$ 10,000.00		9/23/19	2020 Station Wish List	All doors have had extensive repairs over last 2 years	\$ 1,115,576.00
UFSA	109	48	4	Kitchen remodel	\$ 60,000.00		9/23/19	2020 Station Wish List		\$ 1,175,576.00
UFSA	121	49	3	Hallway/Dayroom Carpet	\$ 50,000.00	Estimation	8/13/19	Larson estimate		\$ 1,225,576.00

UFSA	118	50	4	Replace chiller in apparatus bay	\$ 6,000.00		9/23/19	2020 Station Wish List	Current chiller does not work	\$ 1,231,576.00
UFSA	124	51	3	Repair spalled concrete on back apron.				2020 Station Wish List		\$ 1,231,576.00
UFSA	124	52	4	Improve HVAC and thermostats.	\$ 5,000.00			2020 Station Wish List	Placement of current thermostats is poor.	\$ 1,236,576.00
UFSA	Stations	53	1	Safe turn out storage areas			9/23/19		Add doors to turn out rooms - What Stations?	\$ 1,236,576.00
UFSA	123	54	4	Replace carpet in Community Room	\$ 20,000.00		9/23/19	2020 Station Wish List		\$ 1,256,576.00
UFSA	123	55	4	Parking Lot Expansion in vacant lot	\$ 772,000.00			2019 List		\$ 2,028,576.00
UFSA	125	56	4	paint exterior and interior of building	\$ 25,000.00			2019 List	Station Replaced?	\$ 2,053,576.00
UFSA	Stations	57	1	Fire Sprinklers in existing stations			9/23/19		Future code requirement. Date TBD	\$ 2,053,576.00
UFSA	102	58	3	Kitchen/Storage/Bath/Dorm/Lockers/Doors/F	\$ 300,000.00			2019 List	Station Replaced? This needs broken up so current needs are met	\$ 2,353,576.00
UFSA	103	59	3	Replace Furnace/HVAC	\$ 6,000.00		9/23/19	2020 Station Wish List	Station Replaced?	\$ 2,359,576.00
UFSA	103	60	3	Bay Drains repaired				2019 List	Station Replaced?	\$ 2,359,576.00
UFSA	109	61	4	Upgrade lighting in bays to LED	\$ 10,000.00			2019 List	RMP Rebate Station to come	\$ 2,369,576.00
UFSA	103	62	4	Paint interior of building	\$ 12,000.00			2019 List	Station Replaced?	\$ 2,381,576.00
UFSA	125	63	4	replace damaged ceiling tiles/paint interior/ca	\$ 18,000.00			2019 List	Station Replaced?	\$ 2,399,576.00
UFSA	103	64	5	Increase dining area into Dorm and add Work	\$ 30,000.00		9/23/19	2020 Station Wish List	Station Replaced?	\$ 2,429,576.00
UFSA	115	65	3	Roof Replacement	\$ 50,000.00		10/7/19	Fortress Roofing	2/12 Pitch, likely 20 years old. Metal or TPO are better options	\$ 2,479,576.00
UFSA	252	66	4	Tint bay windows			10/22/19			

**\$ 2,479,576.00**

1	Health & Safety
2	Bond Requirement
3	Facility Damage-Routine Maintenance
4	Facility Improvement
5	Employee Comfort