

**UNIFIED FIRE SERVICE AREA
ADOPTED BUDGET
For the Year Ended December 31, 2021**

	GENERAL FUND			CAPITAL PROJECTS FUND (LOCAL BLDG AUTHORITY)			DEBT SERVICE FUND (LOCAL BLDG AUTHORITY)		
	PRIOR YR 2019	CURRENT YR ESTIMATE	BUDGET 2021	PRIOR YR 2019	CURRENT YR ESTIMATE	BUDGET 2021	PRIOR YR 2019	CURRENT YR ESTIMATE	BUDGET 2021
REVENUES									
Taxes: Property	48,072,262	49,186,301	39,750,000						
Taxes: Property - Pass Thru	2,007,611	2,500,000	2,500,000						
Taxes: Judgement Levy	35,114	47,587	45,275						
Taxes: Delinquent	807,351	775,000	775,000						
Fee-in-Lieu of Taxes	2,902,989	2,900,000	2,350,000						
Interest Income	423,294	250,000	150,000				4,110	2,000	2,000
Impact Fees	1,942,830	2,200,000	1,320,000						
Payments from Herriman/Riverton			759,111						
Miscellaneous	115,002	13,000	11,394						
Transfer In from Capital Projects Fund			732,691					760	
Transfer In from General Fund					732,691				
Transfer In from Debt Service Fund									
Principle Payments from Related Party	112,098	116,664	121,417						
Proceeds from Bond Issuance						35,939,076			
Lease Revenue							2,585,549	2,583,500	2,576,750
Grant Revenue			2,347,015						
Use of Fund Balance			971,429						
TOTAL REVENUES	56,418,551	57,988,552	51,833,332		732,691	35,939,076	2,589,659	2,586,260	2,578,750
EXPENSES									
Administrative & Overhead:									
Supplies	1,442	1,000	2,000						
Memberships (UASD)	12,716	13,472	15,000						
Outside Auditor	8,500	8,650	8,850						
*UFA Admin Fee	294,647	339,653	370,750						
Bank Fees		600	600						
*Professional Fees	242,050	226,225	155,100						
Other	50,586	62,223							
*Capital Maintenance	177,498	399,721	618,170						
Capital Maintenance - Seismic Retrofits			2,749,339						
Capital Outlay:									
Station 112 Temporary Housing		580,000							
Construction Costs					732,691	35,939,076			
Capital Lease	2,585,549	2,583,500	2,576,750				1,550,000	1,575,000	1,600,000
Interest Expense	458,729	279,070	300,000				1,039,750	1,008,500	976,750
Note/Bond Issuance Costs	18,000	17,500	25,000						
Sandy Contract	877,416	905,000	950,000						
Tax Payments to RDA/CDA/CRA	2,007,611	2,500,000	2,500,000						
Fund Balance Payments to Herriman/Riverton			101,773						
Impact Fee Refunds		5,000							
UFA Contract Fees	47,578,841	49,827,920	41,460,000						
<i>Other Financing Uses:</i>									
Transfer Out to Debt Service Fund		732,691			760				
Transfer Out to General Fund						732,691			
Contribution to Fund Balance									2,000
TOTAL EXPENSES	54,313,585	58,482,225	51,833,332		733,451	36,671,767	2,589,750	2,583,500	2,578,750

*Additional Documentation

Exhibit A for Calendar Year 2021

Position	Jan-20		Jan-21		Responsibilities
	<u>% of Time Worked</u>	<u>Salary & Benefits</u>	<u>% of Time Worked</u>	<u>Salary & Benefits</u>	
Logistics Facilities Manager	50%	\$63,155	70%	\$86,956	Specifications/RFP/Bids/Management/ for capital improvement projects; compiling operational and maintenance documents; works through any warranty items on newer projects. Seismic evaluations and retrofit assessments. Station architectural design and rendering.
Logistics Facilities Specialist	5%	\$4,655	5%	\$4,461	Assists Facilities Manager when needed; provides information for Capital Improvement needs; Meets with contractors
Logistics Facilities Specialist	5%	\$3,654	5%	\$3,618	Assists Facilities Manager when needed; provides information for Capital Improvement needs; Meets with contractors
Logistics Purchasing Coordinator	2%	\$1,913	2%	\$1,910	Assists with the processing of MR's and invoices for capital projects
Logistics Data Administrator	1%	\$719	1%	\$741	Researches information for Logistics as requested
Logistics Division Chief	15%	\$30,974	30%	\$46,970	Develops, manages, and administers capital improvements budgets; Provides overall direction and management to UFSA facility management. Leads and guides discussions for future fire station designs. Researches optional uses and associated fees of portions of fire stations, such as office space leasing. Co-coordinates seismic evaluations and seismic upgrades projects. Provides project-specific content for use in presentations to the UFSA Board of Directors and communities/members, in preparation for bonding and bond elections
Support Services Assistant Chief	30%	\$65,650	30%	\$64,937	Researches property descriptions/locations for fire station rebuilds and new construction. Captures and records the details of properties for fire station constructions. Leads and guides discussions for future fire station designs. Researches optional uses and associated fees of portions of fire stations, such as office space leasing. Co-coordinates seismic evaluations and seismic upgrades projects. Provides project-specific content for use in presentations to the UFSA Board of Directors and communities/members, in preparation for bonding and bond elections. Meets with individual board members to discuss property and fire station construction issues and strategies.
Finance Purchasing Agent/Contracts	10%	\$10,033	40%	\$35,732	RFP/RFQ/Purchasing processing. Contract coordination and tracking.
Finance Accounting Manager	10%	\$14,253	10%	\$13,748	AP/AR, capital assets, impact fee accounting, deposits
Finance Payroll Coordinator	1%	\$1,046	1%	\$990	Impact fee reconciliation
Finance Assistant Finance Director	5%	\$8,117	5%	\$8,336	External audit, financial statements
Finance Senior Accountant	1%	\$1,178	2%	\$2,361	External audit, financial statements, bank reconciliation, AP/AR, capital assets
Finance Accounting Specialist	5%	\$3,608	3%	\$2,169	UFSA Desktop Deposits
CFO	15%	\$33,615	15%	\$34,503	Financial Management, Treasurer
Records Coordinator	1%	\$615	1%	\$632	Managing UFSA GRAMA requests
ECC Receptionist	5%	\$3,070	5%	\$2,749	Impact fee collection/receipts, phone calls
UFSA Clerk	10%	\$9,095	10%	\$9,248	Time needed to fully meet the responsibilities of the Clerk
Director of Communications			1%	\$1,628	Community Communication
Community Outreach Specialist			1%	\$701	Website Maintenance
Other Admin		\$40,000		\$0	
		\$295,350		\$322,391	
Overhead Charge	15%	\$44,303	15%	\$48,359	Office Space, IT, supplies, etc.
TOTAL		\$339,653		\$370,750	
	Logs	120,831	Logs	166,355	
	Fin	82,628	Fin	112,516	
	Admin	132,664	Admin	86,040	
	IO	0	IO	2,678	
	EM	3,531	EM	3,162	
		339,653		370,750	

Professional Fees

	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2020 Estimate</u>	<u>2021 Budget</u>
Road Easement - Station 111	17,087	2,488	3,477	2,500	4,500	4,500
Construction Consultant	3,375	0	0	10,000	0	0
Legal Services	56,525	68,071	68,185	70,000	70,000	70,000
District Administrator	16,100	27,600	27,600	27,600	27,600	27,600
Land Appraisals	0	4,800	4,728	0	0	0
Newspaper Ads	2,896	2,905	1,545	3,000	3,000	3,000
Website Restoration/Hosting	1,472	50	840	3,000	2,000	2,000
Truth in Taxation - Postcard Mailings	40,866	0	0	0	0	0
Legislative Consultant	34,998	24,000	0	0	0	0
Trust Management, Continuing Disclosure, Impact Fee	9,317	5,500	13,200	9,000	15,000	9,000
Station 112 Boundary Survey	0	3,250	0	0	0	0
Seismic Evaluation and Retrofit Assessment	0	9,995	50,700	0	0	0
Station Architectural Design and Rendering	0	0	34,875	50,000	15,125	0
Grant Writer for PDM Grant for Seismic Retrofits	0	0	36,900	24,000	24,000	24,000
Predictive Modeling for Station/Apparatus Locations	0	0	0	50,000	50,000	0
Bond Issue Costs	0	0	0	50,000	0	0
Other	235	0	0	15,000	15,000	15,000
	182,870	148,659	242,050	314,100	226,225	155,100

UFGA Top 40 Capital Projects List 2021

12/15/2020

UFGA/Oth	Site	Priority	Category	Project	Cost	Running Total
UFGA	ALL	1	1	HVAC -Water Heater Replacement	40,000	40,000
UFGA	112	2	4	Renovation - Temporary Housing	230,000	270,000
UFGA	113	3	4	Remodel of Laundry room, bedroom, bathroom (Carryover from 2020)	55,000	325,000
UFGA	109	4	3	Roof Replacement	90,000	415,000
UFGA	109	5	3	HVAC Replacement - 3 Units	20,000	435,000
UFGA	118	6	3	Replace turnout lockers	10,000	445,000
UFGA	108	7	4	Protection over propane tanks	25,000	470,000
UFGA	118	8	3	Replace bay doors	30,000	500,000
UFGA	118	9	4	Chiller in apparatus bay	6,000	506,000
UFGA	118	10	4	Replace flower beds with xeriscaping	7,500	513,500
UFGA	118	11	4	Replace grass with xeriscaping along north side of apparatus bay	8,000	521,500
UFGA	106	12	4	Carpet in Day Room	15,000	536,500
UFGA	252	13	3	Dining, TV, and hallway flooring	15,000	551,500
UFGA	117	14	4	Sidewalk or other barrier along the west side of the station where the grass and the building meet	8,000	559,500
UFGA	118	15	4	Med room cabinets	5,000	564,500
UFGA	117	16	4	Exterior signage	5,200	569,700
				8.5% Contingency	48,470	618,170
UFGA	119	16	3	Replumb Hot Water in Station	60,000	624,500
UFGA	118	17	4	Kitchen remodel	60,000	684,500
UFGA	126	18	4	Kitchen cabinets and flooring	50,000	734,500
UFGA	109	19	1	Turnout lockers	10,000	744,500
UFGA	109	20	3	New flooring	30,000	774,500
UFGA	126	21	4	Men's/Women's bathroom remodel	40,000	814,500
UFGA	115	22	4	West grass replace w/ zeroscape	6,000	820,500
UFGA	252	23	3	Repair/replacement of Concrete	10,000	830,500
UFGA	115	24	3	Remodel Shower Room	20,000	850,500
UFGA	109	25	3	Kitchen remodel	60,000	910,500
UFGA	118	26	4	Patio cover, patio set, outdoor lighting on patio	20,000	930,500
UFGA	117	27	1	lights for apparatus paging	5,000	935,500
UFGA	101	28	5	new rocks and barrier for border of property	15,000	950,500
UFGA	101	29	3	front concrete is spawling/chipping	20,000	970,500
UFGA	101	30	3	Replace upstairs carpet	15,000	985,500
UFGA	101	31	5	Fan and lighting upgrades upstairs	10,000	995,500
UFGA	113	32	4	Out of bay storage (snow removal equipment	8,000	1,003,500
UFGA	101	33	4	Wire speakers to the out building for dispatch tones	6,000	1,009,500

UFGA	126	34	3	Paint Bay walls	15,000	1,024,500
UFGA	101	35	5	Vegetable garden planter boxes	10,000	1,034,500
UFGA	118	36	4	Replace lockers in bathroom	5,000	1,039,500
UFGA	113	37	3	Fix bay floor drains (clean, improve. Drainage)	7,500	1,047,000
UFGA	109	38	4	Energy efficient windows	25,000	1,072,000
UFGA	109	39	1	Landscape Boulders/Landscape upgrade on SE corner of plot	20,000	1,092,000
UFGA	109	40	3	New light switches	5,000	1,097,000
UFGA	109	41	3	Repaint bay interior	15,000	1,112,000

Categories:

1	Health & Safety
2	Bond Requirement
3	Facility Damage-Routine Maintenance
4	Facility Improvement
5	Employee Comfort